

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Current Interest Items

1. Lenten Religious Program

Plans are being completed to repeat the religious program offered during Lent last year. The military services are unable to provide chaplains but we have made arrangements with ministers in the McLean area to conduct these services.

The program will begin on Ash Wednesday (12 February) with a Catholic mass at 11:15 and a Protestant service at 12:15 in the headquarters auditorium. They will be continued each Wednesday until Holy Week when the final services will be held on Good Friday (27 March).

Father Claes, who assisted in our Christmas religious program, has agreed to celebrate Catholic mass during this period. We have been in touch with an informal, interdenominational association of Protestant ministers in the McLean area and they have agreed to provide a different minister for each of the Protestant services. Their names and schedule are not yet available but will be reported when received.

2. Public Service Awards

Nomination papers were forwarded during the week naming:

████████████████████ (OSA/DDSAT) for the National Capital Award, and
████████████████████ (MPIC/DDI) for the William A. Jamp Award.

3. Seat Belts

As of 31 January, seat belt sales were as follows:

Regular seat belts	706
Children's belts	15
Retractors	670

4. White House Details

Two candidates have been identified for possible detail to the White House to fill a special request for secretaries. All necessary checks have been made on one (from Security); however, she is 22 and the age range specified was 23 to 29. The second candidate has expressed an interest but her supervisor has not been contacted.

5. Forecast of On-Duty Strength

The Chief, Personnel Operations Division has noted that his forecast of on-duty strength as of 31 December 1963 which was made on 23 August was █████. Actual on-duty strength as of 31 December was █████ only 6 below the estimate. The actual number would probably have exceeded by a small amount the estimate if EOD's had not been curtailed.

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6. Complaint Concerning Summer-Only Employment Policies

On 29 January, a Captain Schmidt who said that he was with the Industrial College, Navy, phoned the Clerical Assignment Branch to inquire about summer-only employment at headquarters building for his daughter. He was advised that (1) we were not certain yet that we would have any summer-only employees and (2) we necessarily restricted such employment to the sons and daughters of Agency employees. Even when the reasons for restricting the program had been explained to him, he objected to its discriminatory nature and asked that the person responsible for the policy call him. Before the matter could be referred to the Chief, Personnel Operations Division, Captain Schmidt again called and spoke to the Chief, CAB who again explained the reasons for restricting our program. Captain Schmidt indicated that he might call Mr. McCone and a friend at the Civil Service Commission concerning this matter. The conversation was concluded in a friendly tone.

Emmett D. Echols
Director of Personnel

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